



De Lacy Pontefract Primary School

Chequerfield Lane

Pontefract

West Yorkshire

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Tuesday 5th December 2023

Class Attenborough Trip to Harewood House – Wednesday 10th January 2024

Dear Parent/Carer,

On **Wednesday 10th January 2024** we are planning to take class Attenborough to Harewood House in Leeds. We will be leaving school at 9.10am and returning for approximately 3.00pm. We will be travelling by coach. Your child will need to be wearing their full school uniform for the visit.

The cost of the trip is being subsidised by the school, however, to allow the trip to go ahead we would ask parents to pay a non-refundable payment of **£14**. The deadline for payment is strictly **no later than Monday 8th January 2024**. Children in receipt of Pupil Premium funding will receive a 30% discount. The trip must be paid for via MCAS.

Please can we also ask that all parents return the below lunch order into school no later than **Wednesday 20th December 2023**, as it's the Christmas holiday's we will need to know dinner numbers in advance.

All children **MUST** have permission to go on the visit. Unfortunately, pupils will not be able to attend the trip if the school has not received permission either in writing below or via MCAS as this is a legal requirement.

All children currently entitled to Free School meals are able to order a packed lunch from our Kitchen, please fill in the permission slip and choice of lunch below. If you are providing your own packed lunch please make sure it is in a disposable bag.

Polite reminder If the trip is cancelled by school, then the funds will be refunded. Trips are carefully costed but should there be any surpluses these will be dealt with as per the Charging and Remissions policy which is available on the school website. The school strives to promote inclusion for all and would like all children to participate in this worthwhile trip. However, it is expected that all children display the highest standards of behaviour. Any child whose behaviour gives cause for concern may be withdrawn.

Kind Regards

The KS1 Team



**DE LACY
PONTEFRACT**
PRIMARY SCHOOL

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Name of ChildClass

I give permission for my child to attend the proposed trip and will pay via MCAS.

- I acknowledge the need for responsible behaviour from my child and understand that my child may be withdrawn from the trip if they do not meet behaviour expectations within lessons.
- I give permission for any medical treatment, including the use of anaesthetic, to be given in an emergency.

Signed (Parent/Carer) Date

Please circle below:

YES: I would like my child to receive a packed lunch with a **CHEESE sandwich/HAM sandwich**

NO: I will provide a packed lunch from home